

Selection and Constitutional Review Committee

7th May 2013

Report of the Head of Legal and Democratic Services

Background and Principles of Political Balance and Administrative Structure and Changes to Committee Membership

Purpose of Report

To re-consider the political balance for the Authority agreed at the Council Meeting on the 19th July 2012 arising from the Notice given to the Proper Officer that Cllr Bell has rejoined the Conservative Group on the Council. It is not possible to enclose a draft political balance calculation with this report as it cannot be finalised until the outcome of the by-election for the Saxon Shore Ward is known on Friday 3rd May 2013. Following the result of the by-election a draft balance will be sent to Group Leaders for their consideration and the balance will be tabled at the meeting on 7th May 2013. The report also details the changes made to the composition of the Cabinet and deals with the establishment of two new Advisory Committees to Cabinet and other associated issues. The establishment of the two new Committees has also been incorporated in the draft political balance calculation.

External Consultees

None.

Internal Consultees

The Leaders of Groups on the Council.

Financial/Legal and Human Rights Implications

The Authority is required to adopt a political balance which complies with the Local Government and Housing Act 1989 and associated regulations. Alternative arrangements are permitted only if no individual Member votes against the proposal.

Staffing Implications

None.

Environmental Implications

None.

Corporate Strategy

Not relevant in the context of this report.

Introduction

1. Tabled at the meeting will be Appendix A which will contain details of the draft political balance calculation for 2013/14 for agreement at the Full Council. This will reflect the decision of Cllr Bell to rejoin the Conservative Group and the outcome of the Saxon Shore by-election. Appendix B, which will also be tabled, will set out details of Members to be appointed to seats on the various committees etc by Group Leaders.

Background and Principles of Political Balance

2. The Local Government and Housing Act 1989 (as amended) requires the Council to allocate seats on its Committees and Sub-Committees to political groups in proportion to their relative strengths on the Council.
3. In allocating seats a number of principles must be adhered to, namely:-
 - (a) A political group (where there is more than one) may not have all of the seats on a Committee or Sub-Committee.
 - (b) The majority of seats must be allocated to the majority group. This allocation is calculated by reference first, to the total number of seats available on ordinary Committees of the Authority and secondly, to the total number of seats available on ordinary Sub-Committees. The regulations further provide:-
 - (i) That the total number of seats on the Council's Ordinary Committees must be allocated in the proportion as is borne by the number of members of any group to the membership of the Authority as a whole.
 - (ii) The seats on the Council's Ordinary Committees and Sub-Committees as a whole must be allocated in proportion to the political groups' membership of the appointing Council.

Establishment of two new Committees – The Transport, Highways and Engineering Advisory Committee and the Education and Vocational Skills Advisory Committee

4. The Leader of the Council has signified his wish that two new Advisory Committees to Cabinet be established. The Transport, Highways and Engineering Advisory Committee and the Education and Vocational Skills Advisory Committee will each be comprised of eight Members and be politically balanced to ensure cross party representation. The Committees will act as advisory committees to the Cabinet. The meetings will be held in public and will be subject to the usual Access to Information requirements in terms of the publication of Agendas and Minutes. The Political Balance Calculation has been amended to reflect their establishment and later in the meeting Group Leaders will be able to nominate Members to take up their allocated seats on both Committees. A summary of their respective roles is set out below and detailed Terms of Reference are attached as Appendix C and D. The Committee is asked to recommend to Council that the two Committees be established and the Terms of Reference agreed for inclusion within the Constitution. The Committee is also asked to recommend to the

Council the names of those Members to be appointed to the Committees and the Chairmen and Vice Chairmen.

Transport, Highways and Engineering Advisory Committee – summary of role

The primary purpose will be to influence and advise on all forms of transport provision that affect the borough, liaising with transport providers to ensure seamless provision; to consider and influence highways issues in terms of traffic management .

Education and Vocational Skills Advisory Committee –summary of role

The primary purpose will be to work with a new college provider; explore and act as the interface for further and higher education provision, seeking out business opportunities overseas.

Draft Terms of Reference for both of the Advisory Committees are attached as Appendices C and D.

Forums

5. There are currently three Forums constituted by the Council, namely Transport, Nature Conservation and the Parish Forum. Set out below are changes the Leader of the Council wishes to make.

(a) Transport Forum

It is the intention that the role of the Transport Forum will be largely subsumed into the new Transport, Highways and Engineering Advisory Committee and therefore it is the wish of the Leader of the Council that the Transport Forum be disbanded.

(b) Nature Conservation Forum

The Leader of the Council wishes to combine the work of the Nature Conservation Forum with the current Environmental Forum which was established by the Portfolio Holder. The name of the new Forum will be the Conservation and Environment Forum. The Forum shall be comprised of 8 Members and be cross party.

Lead Members

6. Lead Members were established in May 2012 and covered Economic Development, Procurement and IT and the Romney Marsh. The Leader of the Council has now reviewed the positions of Lead Members and has advised that he will not be renewing existing appointments for the 2013/14 Municipal Year and would not be making any further appointments.

Cabinet, Cabinet Portfolios and Cabinet Task Groups

7. At the meeting of the Council held on the 18th April 2013, Councillor Clarkson was elected Leader of the Council until the Annual General Meeting in 2015. At the meeting Councillor Clarkson appointed Councillor Claughton as his Deputy Leader and also advised that he had appointed the following Members to the Portfolio positions indicated.

Community and Wellbeing	(Deputy Leader) Councillor Claughton
Tourism and the Rural Economy	Councillor Mrs Bell
Culture and the Environment	Councillor Mrs Blanford
Town Centre and Urban Economy	Councillor Galpin
Transportation, Highways and Engineering	Councillor Heyes
Housing and Customer Services	Councillor Hicks
Young and the Elderly	Councillor Howard
Planning and Development	Councillor Robey
Resource Management and Control	Councillor Shorter

A copy of the Portfolio Holder responsibilities is attached as Appendix E.

Cabinet Task Groups

The issue of Cabinet Task Groups will be subject to a separate report to the Cabinet in due course.

Recommendations

That:

- (i) the Committee recommends the adoption of the political balance of the Authority in Appendix A (which will be tabled at the meeting) subject to the Council agreeing that the requirements of the Political Balance Regulations be not applied to the Membership of the Joint Transportation Board. Appeals and the Audit Committees and the Sub-Committee of the Licensing and Health and Safety Committee established under the Licensing Act 2003 and Gambling Act 2005.**
- (ii) a Transport, Highways and Engineering Advisory Committee and an Education and Vocational Skills Committee be established, each comprised of eight members, and the Terms of Reference attached at Appendices C and D be approved.**
- (iii) the Independent Members Remuneration Panel be asked to consider an appropriate Special Responsibility Allowance for the Chairmen and Vice Chairmen of the new committees set out in (ii) above, possibly at a similar level to those currently paid the Chairman and Vice Chairman of the Joint Transportation Board.**
- (iv) the following Committees be constituted for the Municipal Year as detailed in Part 3 of the Constitution:**

**Audit
Overview and Scrutiny
Planning
Selection and Constitutional Review**

**Licensing and Health and Safety
Appointments
Appeals
Standards
Transport and Highways Advisory Committee
Education and Vocational Skills Advisory Committee
Joint Arrangements – Joint Transportation Board**

NB: Details of Members appointed to Membership of each Committee etc by Group Leaders is shown in Appendix B.

Note: This will be subject to amendments from Group Leaders.

- (v) the Council appoint the Chairman and Vice Chairman for each Committee etc as shown in Appendix B (to be tabled)**
- (vi) the Scheme of Cabinet (Executive) and Council Delegations as set out in Part 3 of the Constitution be reaffirmed.**
- (vii) the Portfolio Holder responsibilities set out in Appendix E be noted**
- (viii) the intention of the Cabinet to reconstitute the Forums and Groups as listed in Part 3 Appendix 2 to the Constitution be noted, subject to the deletion of the Transport Forum and the merging of the Nature Conservation Forum with the Environmental Forum to form the Conservation and Environment Forum.**
- (ix) it be noted that no further appointments of Lead Members will be made.**

Terry Mortimer
Head of Legal and Democratic Services

APPENDIX C

Transportation, Highways and Engineering Advisory Committee (whose primary purpose will be to influence and advise on all forms of transport provision that affect the borough, liaising with transport providers to ensure seamless provision; to consider and influence highways issues in terms of traffic management).

Membership *(See paragraph 4 of main report)*

Eight ABC Members, politically balanced to ensure cross party representation.

Terms of Reference

An Advisory Committee whose broad responsibility will cover four main areas for advising Cabinet on:

- Transportation:
 - (i) To examine and advise Members on service provision of all transport into, across or out of the borough (including rail, road, air and water). Ashford is a growing area and is particularly important as a gateway to Europe, as well as having the high speed link to London and the North. With the potential development of either Lydd or Manston airports in the future, Ashford is well placed to benefit from these communication links and the Committee will need to have an advisory role in this capacity as well.
 - (ii) To consider issues that affect existing and promote future integrated freight solutions, recognising the need to keep pace with technologies and future developments.
 - (iii) To liaise and co-ordinate the various transport providers (including public transport providers) into a seamless and effective system – locally, nationally and internationally.
- Highways:
 - (i) To provide research and advice to Cabinet on existing highways infrastructure, particularly with an increasing population leading to an increase in motor vehicle activity.
 - (ii) To advise the strategic transport authorities (via JTB) of the needs of the area, giving due regard to the condition and maintenance of roads.
 - (iii) To ensure the free flow of traffic that complements the development of Ashford.
 - (iv) To recognise the government declaration of possible regulation on rural roads and in villages, paying particular attention to ABC's policy of 30 mph through villages
 - (v) To liaise with any other internal groups, focussing on specific aspects of traffic management (e.g. overnight truck stop task group)
 - (vi) To ensure that optimum routing arrangements for HGVs through the

borough, to minimise the impact on residential areas and unsuitable roads.

- Engineering:
 - (i) To ensure that traffic management schemes, (including cycle ways and footways), highways furniture and signage are all appropriate, up-to-date and well maintained, liaising with JTB and Town Centre Action Team (T-CAT), as appropriate.
 - (ii) To facilitate the joining up of cycle ways – both within the borough and to those of adjoining boroughs.
 - (iv) To promote the provision and use of cycle ways, footways and public transport across the borough.
- Parking:
 - (i) To ensure that there is strategic provision of parking across the borough, both now and for the future.

Frequency of Meetings

Four times a year

Constitution of a Quorum

A quorum will be three of the voting Members of the Committee.

APPENDIX D

Education & Vocational Skills Advisory Committee (whose primary purpose will be to work with a new college provider; explore and act as the interface for further and higher education provision, seeking out business opportunities overseas).

Membership (See paragraph 4 of main report)

Eight ABC Members, politically balanced to ensure cross party representation.

Terms of Reference

An Advisory Committee whose broad responsibility will cover seven main areas for advising Cabinet on:

- (i) The interface with Further Education provision in the borough – particularly acting as a point of contact with the successors to K College.
- (ii) Working with Job Centre Plus, to promote vocational skills courses and apprenticeships throughout the borough, with ABC setting an example on employment, but also giving advice and support to other employers to undertake similar schemes.
- (iii) Working with local providers (e.g. dance studio) to investigate the opportunities for offering degree level courses, particularly in culture and arts subjects
- (iv) Examining the opportunities for an education provider to develop courses suitable for overseas students – particularly in respect of foundation (pre-honours) courses
- (v) Acting as the interface and facilitator for overseas business opportunities in education and skills sectors
- (vi) Exploring the potential for a University Technical College (UTC) in partnership with HE provision
- (vii) More generally to work in partnership with an education provider (Higher Education and/or Further Education) to develop educational/work programmes which address skills gaps within the borough or have a wider economic benefit.

Frequency of Meetings

Four times a year

Constitution of a Quorum

A quorum will be three of the voting Members of the Committee.

Functions and Powers of the Cabinet Split between Cabinet Members and Groups Constituted by the Cabinet to Assist in its Work

The role of the Cabinet is set out in Article 7. The functions of the Cabinet are those prescribed by the Act and the subsequent Amendment Regulations issued from time to time, and comprise all of the functions of the Council not exercised by the Council itself or delegated by the Council to a Committee or to an Officer. The manner in which the Council has divided the responsibility for functions to individual Members of the Cabinet is set out below.

NB: In connection with this Appendix, attention is drawn to the provisions of Appendix 3 which lists the functions not to be the responsibility of an Authority's Cabinet.

The Cabinet

To be responsible for any Cabinet functions which involve a recommendation to the Council including budget and policy proposals.

To be responsible for making key decisions on any matter determined in the schedule of key decisions and included in the budget.

To receive and respond to:

Reports to the Cabinet from the Overview and Scrutiny Committee, the Monitoring Officer and the Chief Finance (Section 151) Officer; and

Recommendations from Council.

Quorum

The quorum for a meeting of the Cabinet shall be one quarter of the total number of Members of the Cabinet (including the Leader of the Council) or three including the Leader, whichever is the larger.

For a Committee of the Cabinet the quorum shall be three.

(Part 4 Rules of Procedure – Cabinet Procedure Rules refer).

General Responsibilities: All Cabinet Members

1. To identify and encourage public participation and consultation ensuring effective communication of Council policies and strategies (as contained in the Corporate Plan and other plans) to all Members of the Council, staff, residents of the Borough, partners and stakeholders.
2. To promote the objectives of the Council as contained in the Corporate Plan.
3. To encourage external organisations to work in partnership with the Council.
4. To develop new policies consistent with the overall strategic approach of the Council.
5. To encourage an inclusive approach to the development of new or revised policies ensuring that other sections of the Council's structure and individual Members are able to contribute.
6. To establish targets and monitor performance in relation to the Council's policies and strategies.
7. To speak on behalf of the Council.
8. To represent the Council, on relevant external bodies to which they are appointed by the Council or Selection and Constitutional Review Committee.
9. To request or commission research or other studies on matters of policy or service provision whether external or via other parts of the Council's political management structure, subject to consultation with the Leader see below.
10. To refer to the Cabinet any matters with corporate implications.
11. To prepare responses to consultation papers issued by the Government and other organisations in relation to those functions within the purview of the Cabinet.
12. To give guidance on budget priorities.
13. To develop proposals for the effective use of land and property in partnership with other stakeholders where appropriate.
14. To receive representations from Councillors acting in their capacity as Ward Members in relation to the provision of services to residents within their area.
15. The appointed Deputy Leader of the Council will be able to act on behalf of the Leader in relation to the above duties and responsibilities when he or she is absent or unable to act. (Minute No. 532(v)/5/10 and Minute No. 342/12/10).

THE LEADER

Main Role

To provide visible political leadership to residents of the Borough, stakeholders and partners in the overall co-ordination of Council policies, strategies and service delivery.

Lead the development of local, regional, national and european policy and strategic partnerships.

Promote the objectives of the Council's Corporate Plan.

Duties and Responsibilities

To determine the size of the Cabinet and appoint between two and nine Members of the Council to the Cabinet.

To allocate areas of responsibility i.e., Portfolios to them and be able to remove them from the Cabinet at any time.

To determine the scheme of delegation for the discharge of the Cabinet functions of the Council and report to the Council all appointments and changes to the Cabinet.

To appoint one of the Members of the Cabinet to be his/her Deputy, to hold office until the end of the term of office of the Leader (unless the person resigns as Deputy Leader, ceases to be a Councillor or is disqualified or removed from office by the Leader).

To if he/she thinks fit remove the Deputy Leader from office, but must then appoint another person in his/her place.

To Chair the Cabinet.

To represent and act as an ambassador for the Council and to lead in developing strategic partnerships with agencies, residents of the Borough and stakeholders in relation to the delivery of strategic objectives and the provision of services to residents of the Borough.

To have overall responsibility for:-

- Developing and promoting new policies and strategies as necessary;
- Development, monitoring and implementation of the Corporate Plan;
- Setting performance targets relating to the objectives;
- Capital and Revenue budgets, ethical standards and probity and financial monitoring;
- Communicating the Council's values, vision and

THE LEADER

objectives to all members of the Council's staff, residents of the Borough, partners and stakeholders;

- Emergency Planning;
- Local Strategic Partnerships.
- Press, Public Relations & Civic Activities in liaison with the CEO and the Mayor.

Responsible for resource planning and management including:-

- Employee Relations and Policies related to staff employment;
- Equal opportunities policies related to staff employment and service delivery.

To ensure that systems exist to appraise the performance of senior managers.

To take up corporate membership of any appropriate body or organisation whose objectives are considered to be beneficial to the Council's own activities.

To submit proposals to the Cabinet on annual budget allocations.

Co-ordination of the implementation of policies and strategies, especially in relation to crosscutting issues, to achieve a corporate approach.

The Cabinet Member having:-

- (a) Overall responsibility for decision – making arrangements in the following areas:
 - Legal and Democratic Services
 - Corporate Policy
 - Press,Public Relations & Civic Activities
 - Emergency Planning
 - Personnel and Development
- (b) The power to require a proposed decision in any such area to be referred to the Cabinet for their consideration or determination.

Delegation - None

Community & Wellbeing – Portfolio Holder Deputy Leader

Main Role

Co-ordinating the activities of the Council which contribute towards achieving the corporate plan objectives relating to community wellbeing including health, safety, disabled. .

Duties and Responsibilities

To have responsibility for monitoring and implementation of corporate plan objectives relating to community safety, health matters, partnerships (excluding the Local Strategic Partnership), voluntary sector and the Crime and Disorder Reduction Partnership by:-

- Setting performance targets relating to the objectives;
- Ensuring goals and milestones are met;
- Reviewing relevant areas of service provision including budgetary management;
- Interacting with the KCC, Parishes and Urban Area;
- Developing and promoting new policies and strategies as necessary.

The Deputy Leader having overall responsibility for:-

- (a) Overall responsibility for decision – making arrangements in the following areas:
 - Communications and publicity regarding your Portfolio;
 - Community Safety plus Crime & Disorder Reduction Partnership;
 - The Voluntary and Charitable Sector and overview of Welfare Reform;
 - Developing and monitoring the Community Strategy and Partnership working;
 - ‘Well being’ – The Health and Safety of all including the Disabled and Disadvantaged.
- (b) The power to require a proposed decision in any such area to be referred to the Cabinet for their consideration or determination.

To work together with other Cabinet Members to achieve the aims, objectives and action plans of the Council.

Delegation

None:

Planning & Development – Portfolio Holder Cllr Robey

Main Role

Co-ordinating the activities of the Council which contribute towards achieving the strategic corporate plan objectives relating to development and growth, and economic development.

Duties and Responsibilities

To have responsibility for monitoring the implementation of strategic corporate plan objectives relating to development and growth in the physical environment by:-

- Setting performance targets relating to the objectives;
- Ensuring goals and milestones are met;
- Interacting with the KCC, Parishes and Urban Area;
- Reviewing relevant areas of service provision including budgetary management;
- Developing and promoting new policies and strategies as necessary.

The Cabinet Member having:-

- (a) Overall responsibility for decision – making arrangements in the following areas:
 - Planning and Development;
 - Local Development Framework;
 - Planning Policy review and up-date;
 - Communications and publicity regarding your Portfolio;
 - Ashford’s future growth in terms of the planning perspective.
- (b) the power to require a proposed non regulatory decision in any such area to be referred to the Cabinet for their consideration or determination.

To work together with other Cabinet Members to achieve the aims, objectives and action plans of the Council.

Delegation

None

Resource Management & Control – Portfolio Holder Cllr

Shorter

Main Role

Co-ordination and planning of Corporate Resources and Financial Services, including the implementation of an effective performance management framework.

Duties and Responsibilities

To have responsibility for resource planning and management, including monitoring expenditure, corporate land use and asset management, information technology, implementing audit plans and corporate governance (including risk management) by:-.

- Setting performance targets and indicators relating to the objectives;
- Ensuring goals and milestones are met;
- Interacting with the KCC, Parishes and Urban Area;
- Reviewing relevant areas of service provision including budgetary management;
- Developing and promoting new policies and strategies as necessary;
- Development of shared service initiatives;
- Establishing the implementation and monitoring systems, in liaison with other Cabinet Members, to ensure that the management of departmental performance plans are consistent with corporate strategies and policies.

The Cabinet Member having:-

- (a) Overall responsibility for decision – making arrangements in the following areas:
 - Financial Services;
 - Resource Management, Control and staff liaison;
 - Property Maintenance including Asset Management and housing maintenance (but excluding Property Company holdings) and Emergency Planning;
 - Information Technology (Not including Customer Services);
 - Communications and publicity regarding your Portfolio;
 - Procurement
 - Corporate Governance (including internal audit).
- (b) the power to require a proposed decision in any such area to be referred to the

Cabinet for their consideration or determination.

To work together with other Cabinet Members to achieve the aims, objectives and action plans of the Council.

Delegation

None

Culture & The Environment – Portfolio Holder Cllr Blanford

Co-ordinating the activities of the Council which contribute towards achieving the corporate plan objectives relating to the delivery of environmental services.

Duties and Responsibilities

To have responsibility for monitoring the implementation of corporate plan objectives relating to recycling collection and management by:-

- Setting performance targets relating to the objectives;
- Ensuring goals and milestones are met;
- Interacting with KCC, Parishes and Urban Area;
- Reviewing relevant areas of service provision including budgetary management;
- Developing and promoting new policies and strategies as necessary.

The Cabinet Member having:-

- (a) Overall responsibility for decision – making arrangements in the following areas:
 - The Environment, Street Scenes including Roundabouts;
 - Recycling and Street Cleaning;
 - The Green Environment & Nature Conservation including Parks, Cemeteries and Play Areas;
 - Communications and publicity regarding your Portfolio;
 - The arts, culture and heritage.
- (b) the power to require a proposed non-regulatory decision in any area to be referred to the Cabinet for its consideration or determination.

To work together with other Cabinet Members to achieve the aims, objectives and action plans of the Council.

Delegation

None

Housing & Customer Services – Portfolio Holder Cllr Hicks

Main Role

Co-ordinating the activities of the Council which contribute towards achieving the corporate plan objectives relating to all housing services, and Customer Services.

Duties and Responsibilities

To have responsibility for monitoring and implementation of corporate plan objectives relating to delivery of the Council's housing strategy, housing services and customer services by:-

- Setting performance targets relating to the objectives;
- Ensuring goals and milestones are met;
- Interacting with the KCC, Parishes and Urban Area;
- Reviewing relevant areas of service provision including budgetary management;
- Developing and promoting new policies and strategies as necessary;

The Cabinet Member having overall responsibility for:-

- (a) Overall responsibility for decision – making arrangements in the following areas:
 - Housing Strategy;
 - Housing Revenue Account Services;
 - General Fund Housing Services (including social housing and homelessness);
 - Welfare arising from or connected with housing need;
 - Communications and publicity regarding your Portfolio;
 - Customer Services.
- (b) the power to require a proposed decision in any such area to be referred to the Cabinet for their consideration or determination.

To work together with other Cabinet Members to achieve the aims, objectives and action plans of the Council.

Delegation

At meetings of the Supporting People Commissioning Body to exercise the powers and duties of the Cabinet to:-

- (i) agree the full Supporting People Strategy and Annual Plan which will detail all expenditure within the Supporting People Grant, all services, new high cost projects and the recharging rules;
- (ii) consider any significant changes to the Supporting People Strategy and Annual Plan;
- (iii) review the Supporting People Strategy and Annual Plan.

Youth & The Elderly – Portfolio Holder Cllr Howard

Main Role

Co-ordinating the activities of the Council which contribute towards achieving the corporate plan objectives relating to Cultural Services in the area of the Young and the Elderly

Duties and Responsibilities

To have responsibility for monitoring the implementation of corporate plan objectives relating to the promotion of a safe and vibrant activities and advice for the young and thoughtful engagement with the elderly to meet their needs as they age.

- Setting performance targets relating to the objectives;
- Ensuring goals and milestones are met;
- Interacting with the KCC, Parishes and Urban Area;
- Reviewing relevant areas of service provision including budgetary management;
- Developing and promoting new policies and strategies as necessary.

The Cabinet Member having overall responsibility for:-

- (a) Overall responsibility for decision – making arrangements in the following areas:
 - Youth activities, sports, leisure, advice and career opportunities;
 - Active support for the elderly ageing population;
 - Communications and publicity regarding your Portfolio;
 - To liaise with the Deputy Leader regarding support for the isolated and lonely, and responsibility for public funded burials.
- (b) the power to require a proposed decision in any such area to be referred to the Cabinet for their consideration or determination.

To work together with other Cabinet Members to achieve the aims, objectives and action plans of the Council.

Delegation

None:

Transportation, Highways & Engineering – Portfolio Holder Cllr B. Heyes

Main Role

Co-ordinating the activities of the Council which contribute towards achieving the corporate plan objectives relating to Transportation, Highways, Engineering, Project Office, Environmental Health and Licensing.

Duties and Responsibilities

To have responsibility for monitoring the implementation of corporate plan objectives relating to Development Management by:-

- Setting Performance targets relating to the objectives;
- Ensuring goals and milestones are met;
- Interacting with the KCC, Parishes and Urban Area;
- Reviewing relevant areas of service provision including budgetary management;
- Developing and promoting new policies and strategies as necessary;

The Cabinet Member having:-

- (a) Overall responsibility for decision – making arrangements in the following areas:
 - All Public Transportation;
 - Highways and Traffic Management including Parking;
 - The Project Office and Engineering works;
 - Environmental Health and Licensing;
 - Communications and publicity regarding your Portfolio.
- (b) the power to require a proposed non-regulatory decision in any such area to be referred to the Cabinet for their consideration or determination.

To work together with other Cabinet Members to achieve the aims, objectives and action plans of the Council.

Delegation

None:

Town Centre Urban Economy – Portfolio Holder Cllr Galpin

Main Role

Co-ordinating the activities of the Council which contribute towards achieving the corporate plan objectives relating to the Town Centre and the Urban Economy.

Duties and Responsibilities

To have responsibility for monitoring the implementation of corporate plan objectives relating to the promotion of a safe and vibrant urban community and the development of the wider Town Centre as a mix of residential occupation, business, leisure and entertainment as a major economic driver by:-

- Setting performance targets relating to the objectives;
- Ensuring goals and milestones are met;
- Interacting with the parishes and the Urban Governance;
- Reviewing relevant areas of service provision including budgetary management;
- Developing and promoting new policies and strategies as necessary.

The Cabinet Member having overall responsibility for:-

- (a) Overall responsibility for decision – making arrangements in the following areas:
 - Town Centre Activities and dynamics;
 - Town Centre image and attractiveness;
 - Communications and publicity regarding your Portfolio;
 - Town Centre facilities in liaison with relevant Portfolio Holders;
 - Town Centre interface with the wider Retail Offer;
 - Town Centre Economy & its interface with wider Urban Economy.
- (b) the power to require a proposed decision in any such area to be referred to the Cabinet for their consideration or determination.

To work together with other Cabinet Members to achieve the aims, objectives and action plans of the Council.

Delegation:

None

Tourism &The Rural Economy – Portfolio Holder Cllr C Bell

Main Role

Co-ordinating the activities of the Council which contribute towards achieving the corporate plan objectives relating to Cultural Services in the area of Tourism and the Rural Economy.

Duties and Responsibilities

To have responsibility for monitoring the implementation of corporate plan objectives relating to the promotion of a safe and vibrant rural community and the development of Tourism as a major economic driver by:-

- Setting performance targets relating to the objectives;
- Ensuring goals and milestones are met;
- Interacting with the parishes and KALC;
- Interacting with the KCC, Parishes and Urban Area;
- Reviewing relevant areas of service provision including budgetary management;
- Developing and promoting new policies and strategies as necessary.

The Cabinet Member having overall responsibility for:-

- (a) Overall responsibility for decision – making arrangements in the following areas:
 - Tourism;
 - The rural economy;
 - Communications and publicity regarding your Portfolio.
- (b) the power to require a proposed decision in any such area to be referred to the Cabinet for their consideration or determination.

To work together with other Cabinet Members to achieve the aims, objectives and action plans of the Council.

Delegation

None: